

Service Checklist

	INTERIM Service	FULL Service
Check vehicle body condition	🔧	🔧
Check mirrors	🔧	🔧
Check number plates	🔧	🔧
Check operation of exterior lights	🔧	🔧
Check windscreen condition	🔧	🔧
Check windscreen washer operation and top up	🔧	🔧
Drain engine oil and refill	🔧	🔧
Replace oil filter	🔧	🔧
Inspect exhaust system for leaks, security and noise	🔧	🔧
Check brake pipes and lines visually	🔧	🔧
Check brake fluid water content	🔧	🔧
Remove all wheels	🔧	🔧
Check front break pads visually	🔧	🔧
Check rear break pads/shoes visually	🔧	🔧
Check tyre condition for wear and depths including spear	🔧	🔧
Check and adjust tyre pressures	🔧	🔧
Check antifreeze strength	🔧	🔧
Check radiator and pipes for leaks	🔧	🔧
Check condition and tension of fan/alternator belt	🔧	🔧
Check condition and tension of auxilary drive belts	🔧	🔧
Check for correct clutch operation	🔧	🔧
Check battery condition	🔧	🔧
Check Horn	🔧	🔧
Road Test Vehicle - Brakes	🔧	🔧
Road Test Vehicle - Steering	🔧	🔧
Road Test Vehicle - Suspension	🔧	🔧
Road Test Vehicle - Engine and gearbox	🔧	🔧
Visual Health Check Report	🔧	🔧
Check handbrake for operation and travel		🔧
Check cambelt condition visually		🔧
Check power steering fluid level and top up if necessary		🔧
Check steering/suspension components for wear and corrosion		🔧
Check for play/noise in wheel bearings		🔧
Replace air filter		🔧
Check propshaft/driveshaft and joints		🔧
Lubricate catches and hinges		🔧
Check seatbelts		🔧
Check ABS warning light for correct operation		🔧
Check emissions		🔧
Visual inspection of HT leads		🔧
Replace fuel filter (petrol and diesel)		🔧
Check condition of fuel lines		🔧
Check power steering fluid level and top up if necessary		🔧
Check and top up gear box oil		🔧
Check and top up axle oil where applicable		🔧
Check and top up automatic gearbox oil where applicable		🔧
Check for general leaks in engine bay		🔧

